



# Chemical Trusted Carrier (CTC) Wallet

First steps with the mobile app „CTC Wallet“



# Technical requirements for personal devices

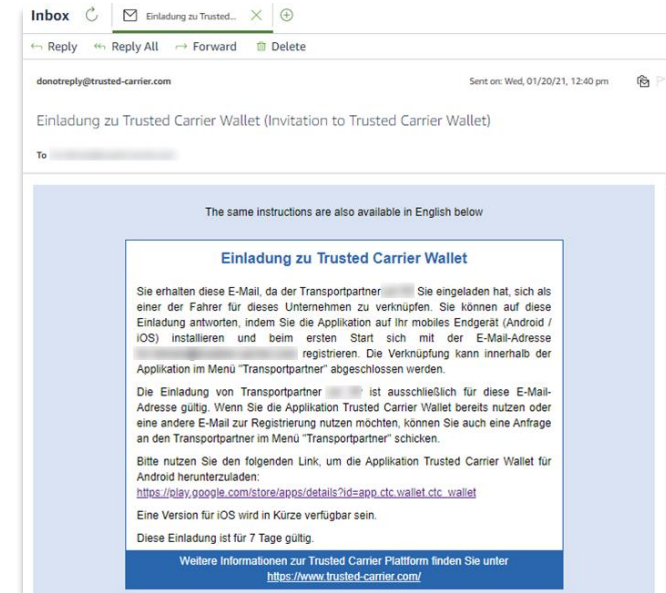
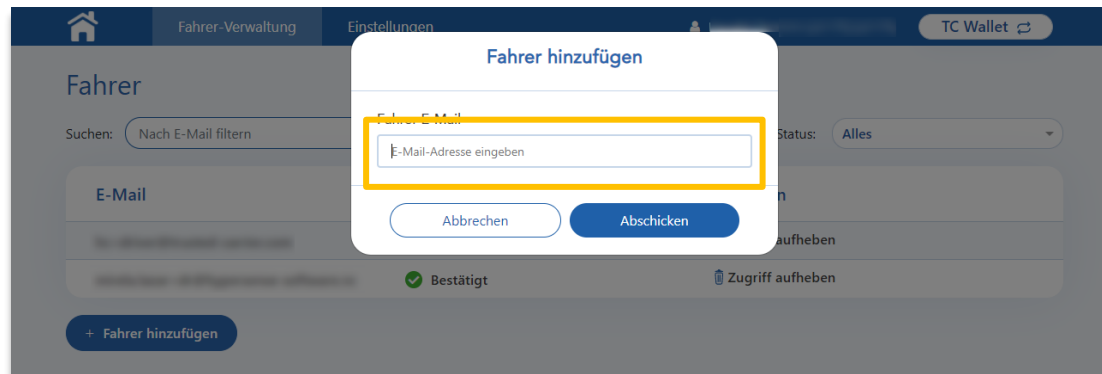
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- Mobile device with Android 8.0+ or iOS 10.0+.
- Access to the Google Playstore\* or Apple App Store
- Email address for registration of driver accounts (optional when using the feature-reduced guest mode).
- An online connection is necessary for some processes

\* For Android, an APK can be provided on request.

# Invitation by the transport partner

- Transport partners can invite drivers via e-mail
- This automatically generates a link request that can be confirmed in the mobile app after the account has been created.



# Registration & Login in App (1 / 5)

1. Links to the app (also included in invitation email):

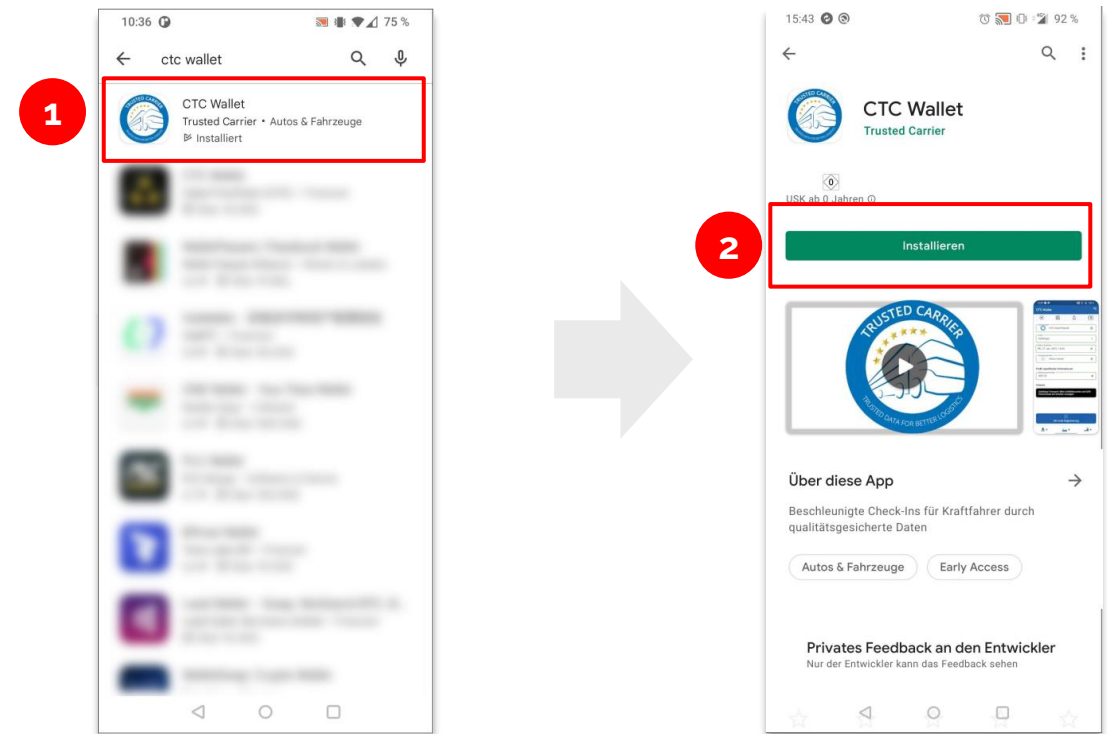
<https://apps.apple.com/de/app/ctc-wallet/id1570136810>

[https://play.google.com/store/apps/details?id=app.ctc.wallet.ctc\\_wallet](https://play.google.com/store/apps/details?id=app.ctc.wallet.ctc_wallet)

Alternative: Search in Marketplace for "ctc wallet"

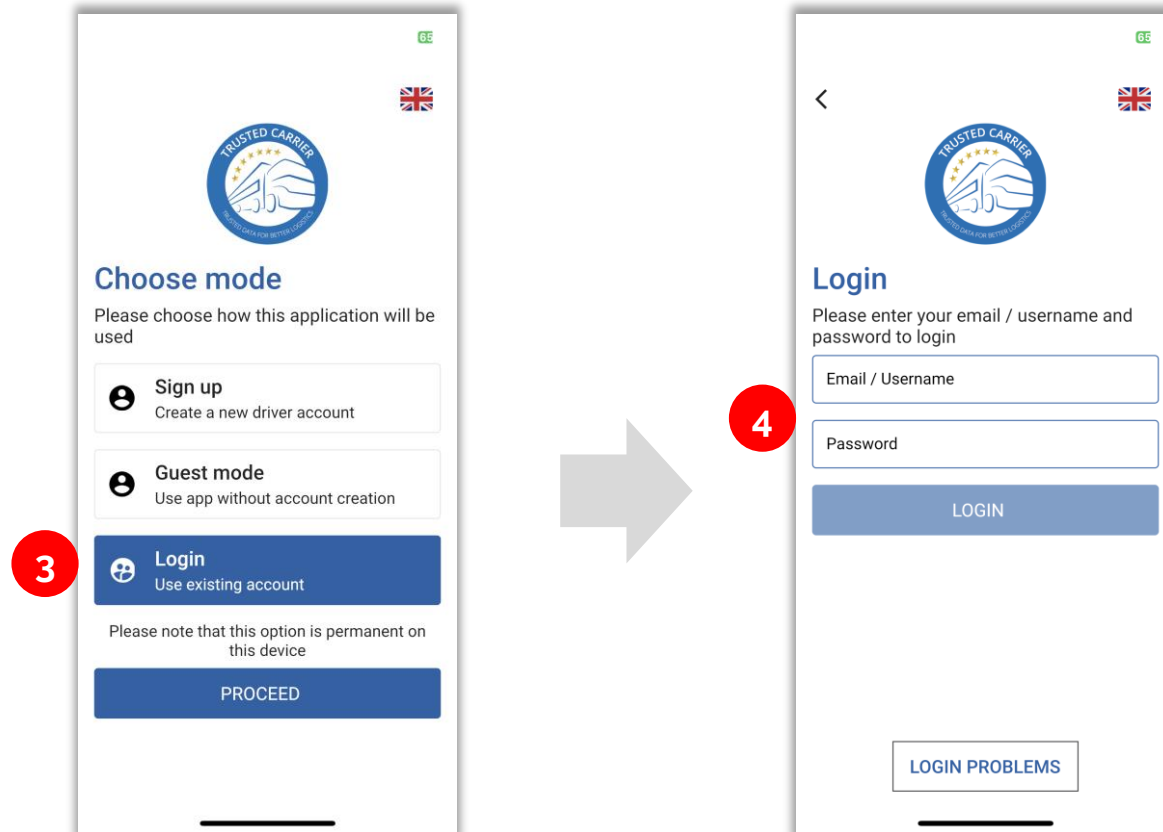
2. Tap on the button to install the app

If the account was created by your carrier, you can continue on page 5. If you want to create an account with your e-mail address, please continue on page 6.



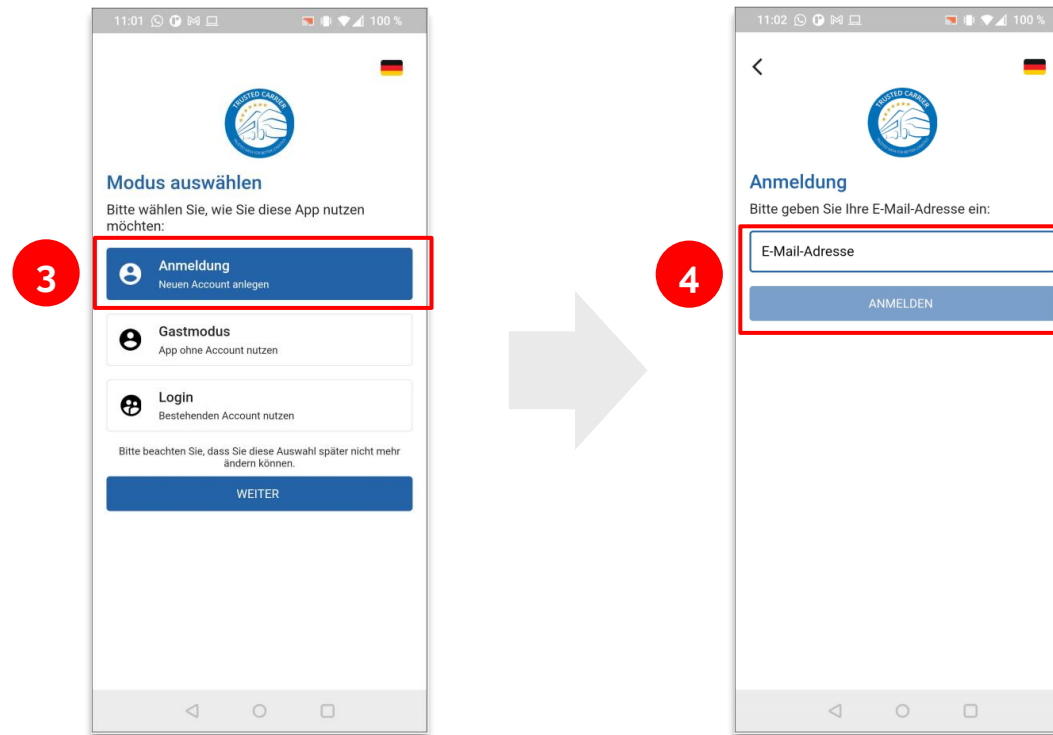
## Registration & Login in App(2 / 5)

3. If you have received an account from your transport company, click on "Log In" after downloading the app.
4. Then enter the user name and password.
5. Continue on page 11



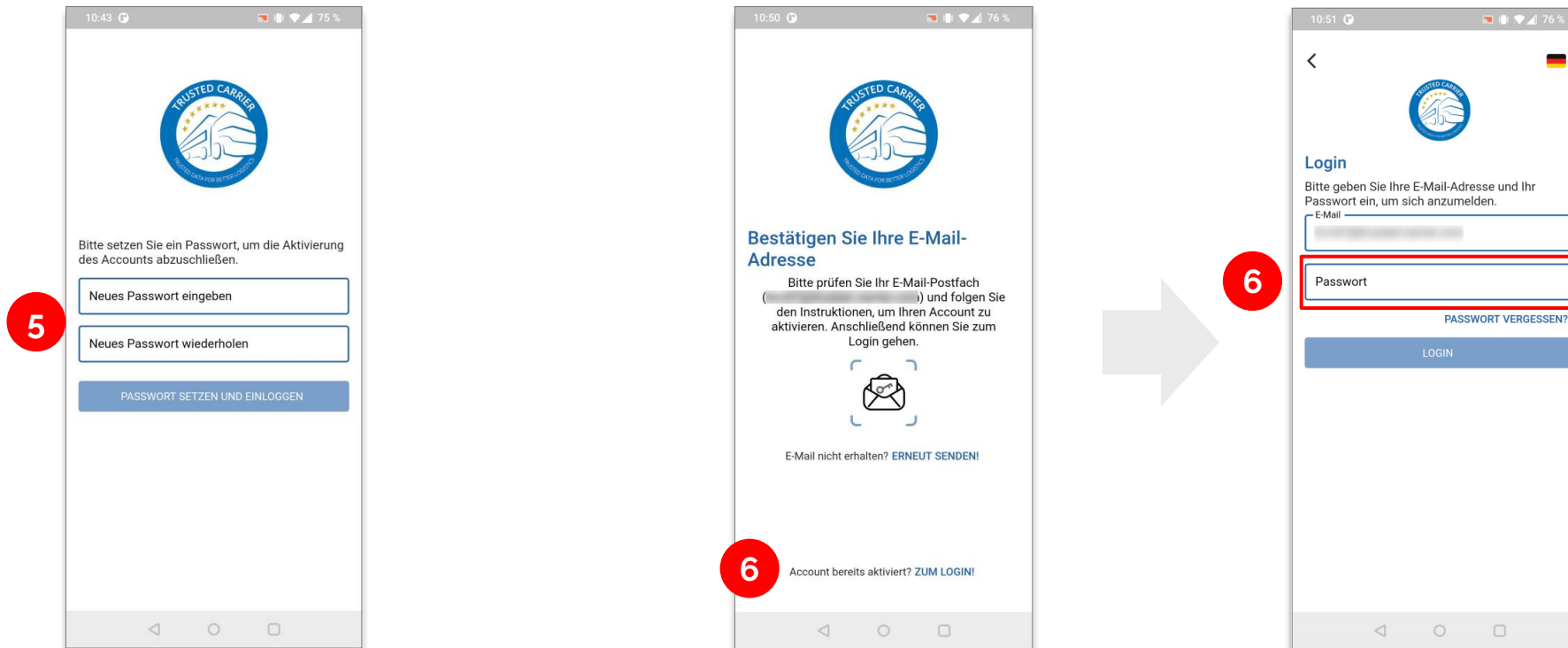
## Registration & Login in App (3 / 5)

3. Selecting the "Registration" button, then "Continue".
4. Enter the e-mail address used for the invitation. Clicking on "Register" will send an email confirming the account.



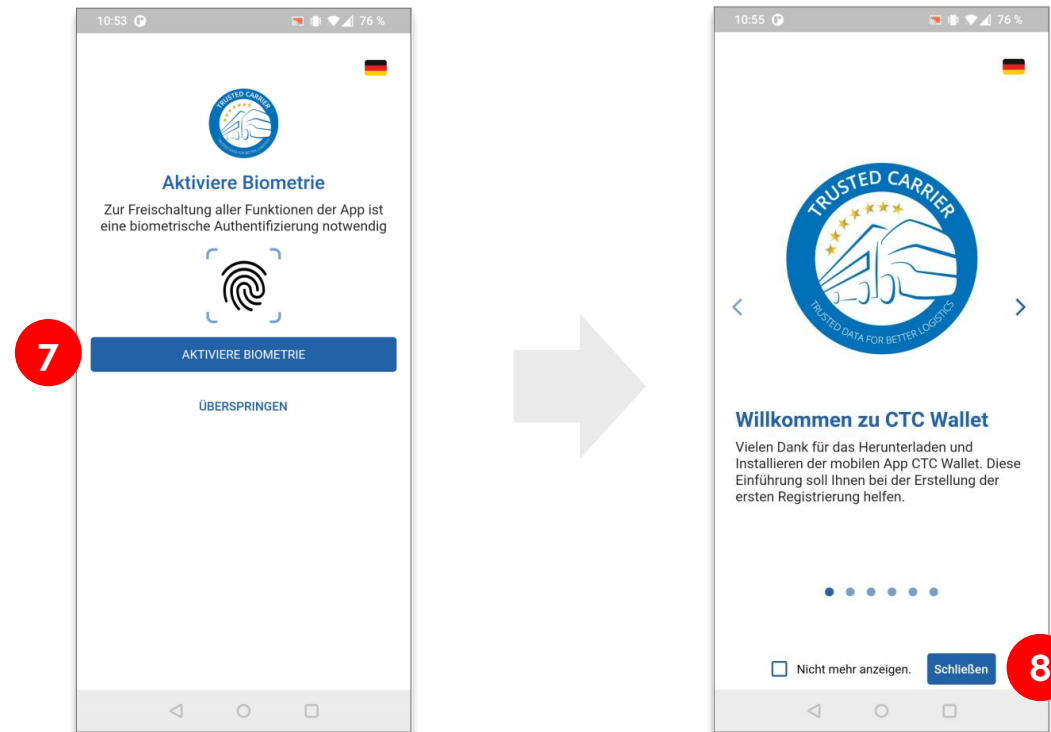
## Registration & Login in App (4 / 5)

5. If the link for activation is clicked on the mobile end device, the password is set within the mobile app.
6. The login takes place automatically. If the link for activation is called up on another end device, the set password must be entered after tapping on "To login".



## Registration & Login in App (5 / 5)

7. Link to biometrics (fingerprint) stored in the mobile device.
8. The fingerprint is used for login and to authorise data sharing. The intro screens provide a first look at how to use the app. Tapping on "Close" completes the login process.

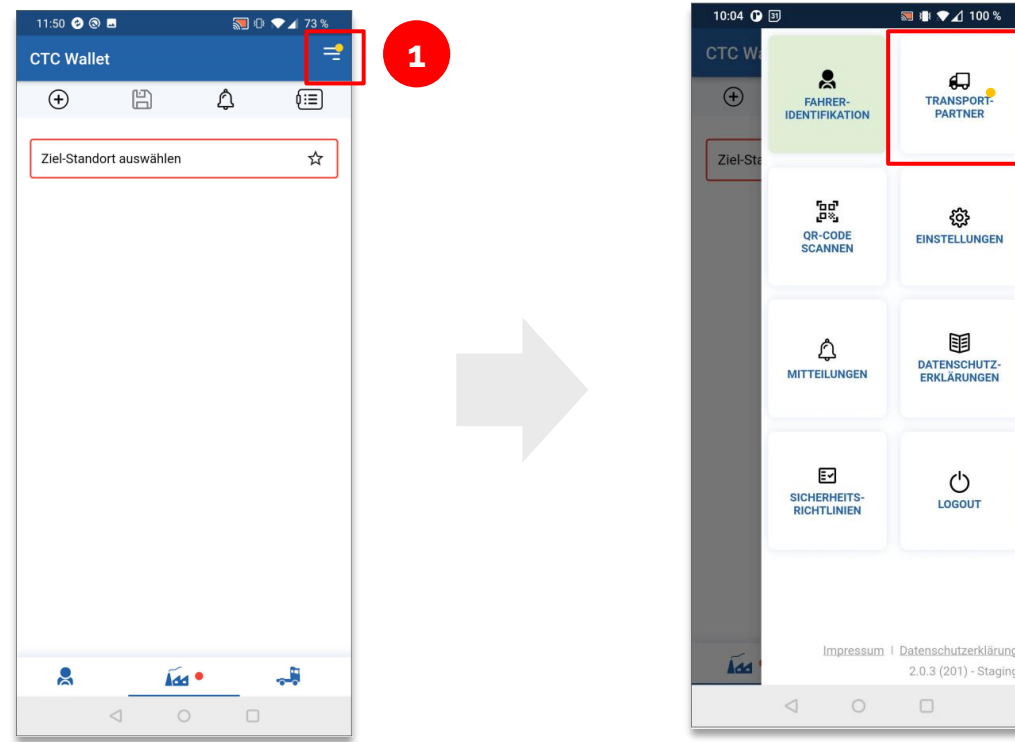






## Configuration: Confirmation of the link with transport partner (1/2)

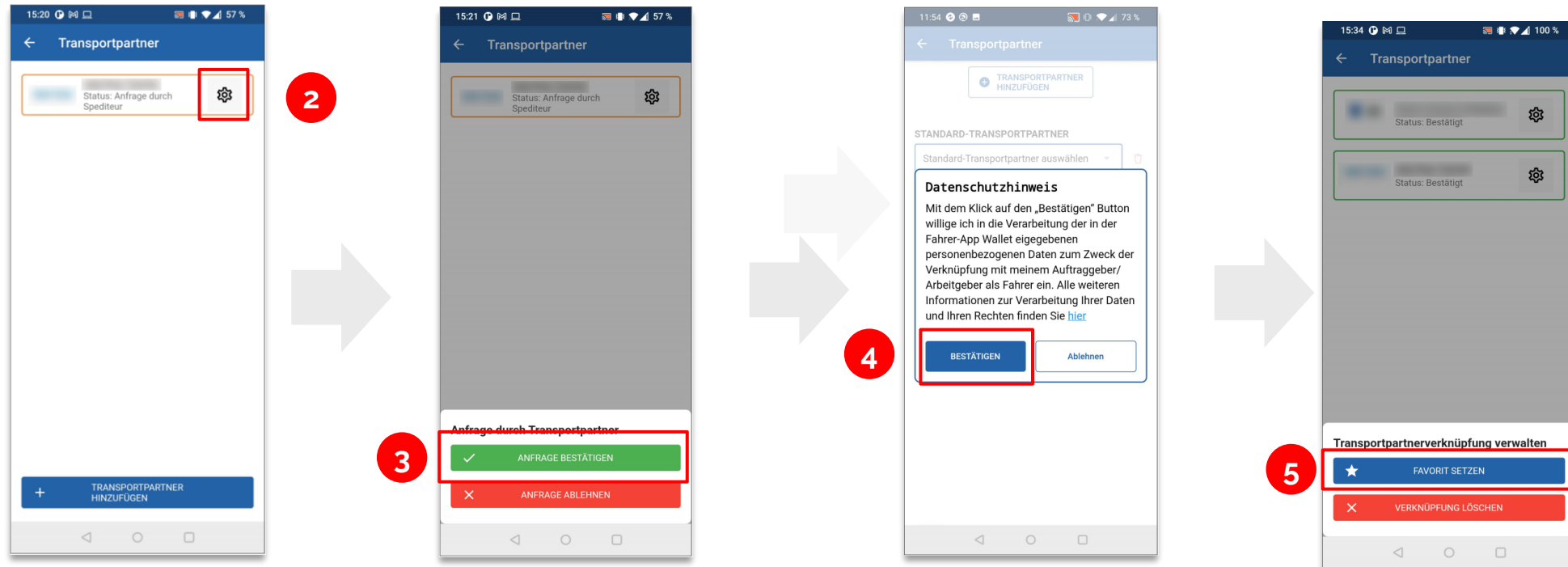
1. Calling up the "Transport partner" menu

**Note:** if the account was created by the carrier, this function does not exist, as the link exists automatically



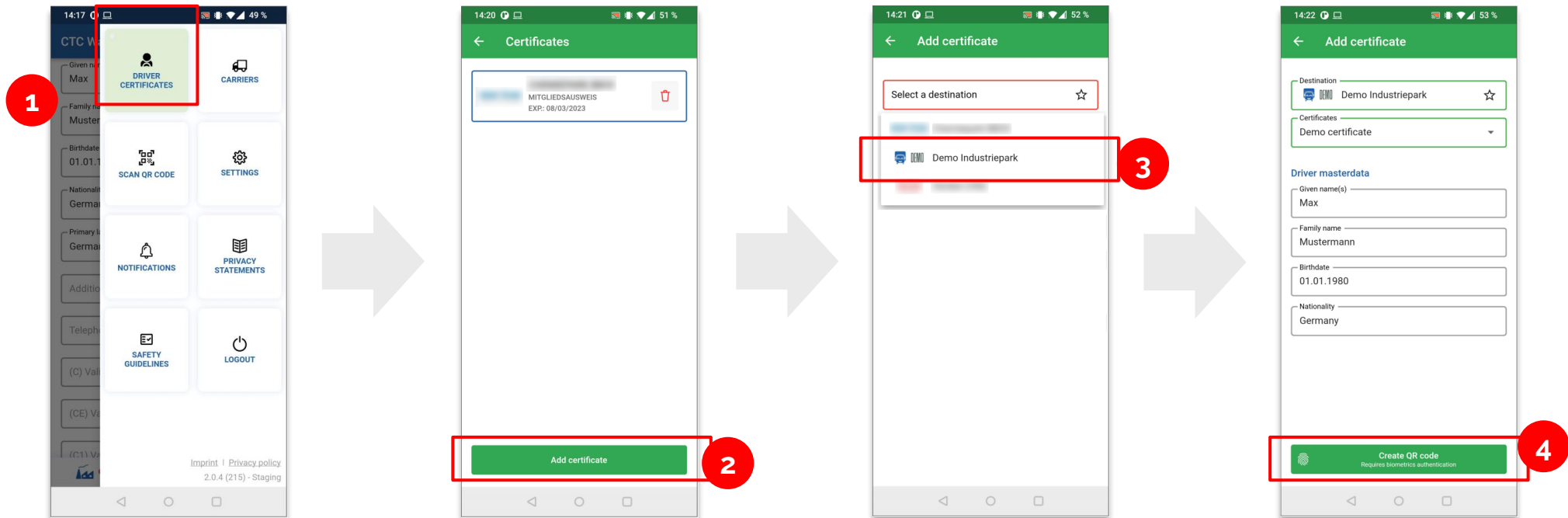
## Configuration: Confirmation of the link with transport partner (2/2)

2. Tap the icon to edit the request 
3. Confirm the request
4. Confirm privacy policy
5. Optional: Set the default transport partner (after tapping again on )



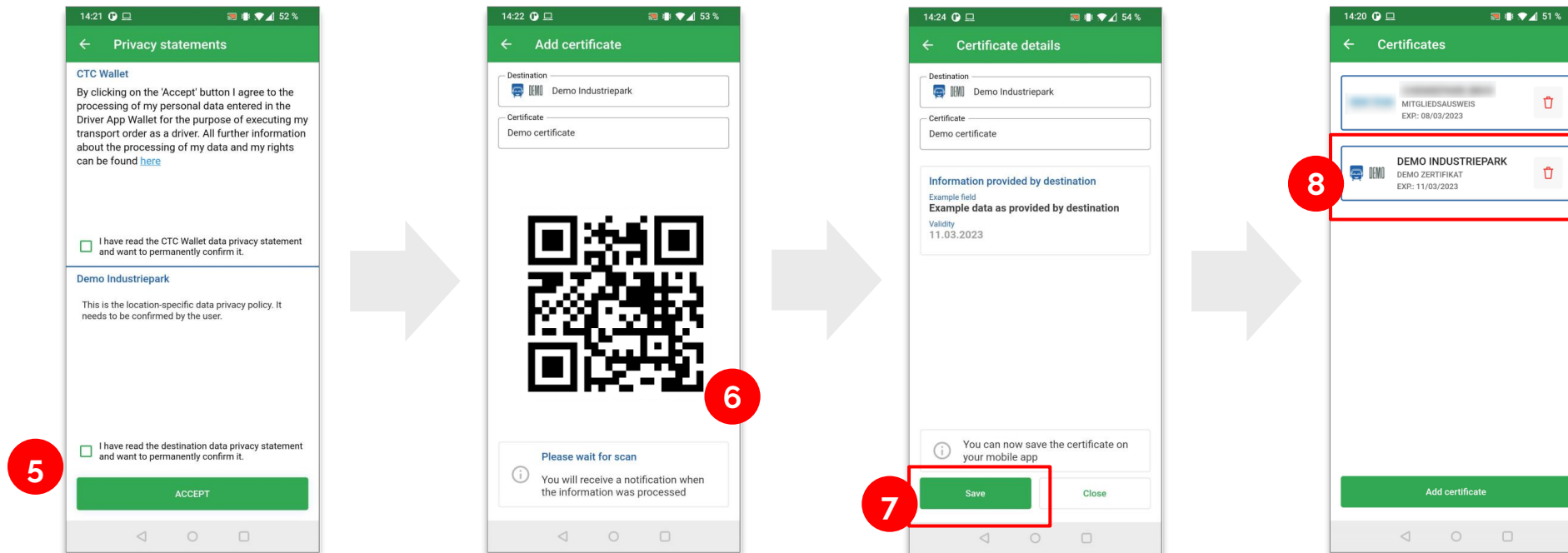
# Driver certificates (1/2)

1. Selection menu "Driver certificates"
2. Tap on "Add certificate"
3. Select the location and the corresponding certificate
4. Check personal master data and click on "Create QR Code"



## Driver certificates (2/2)

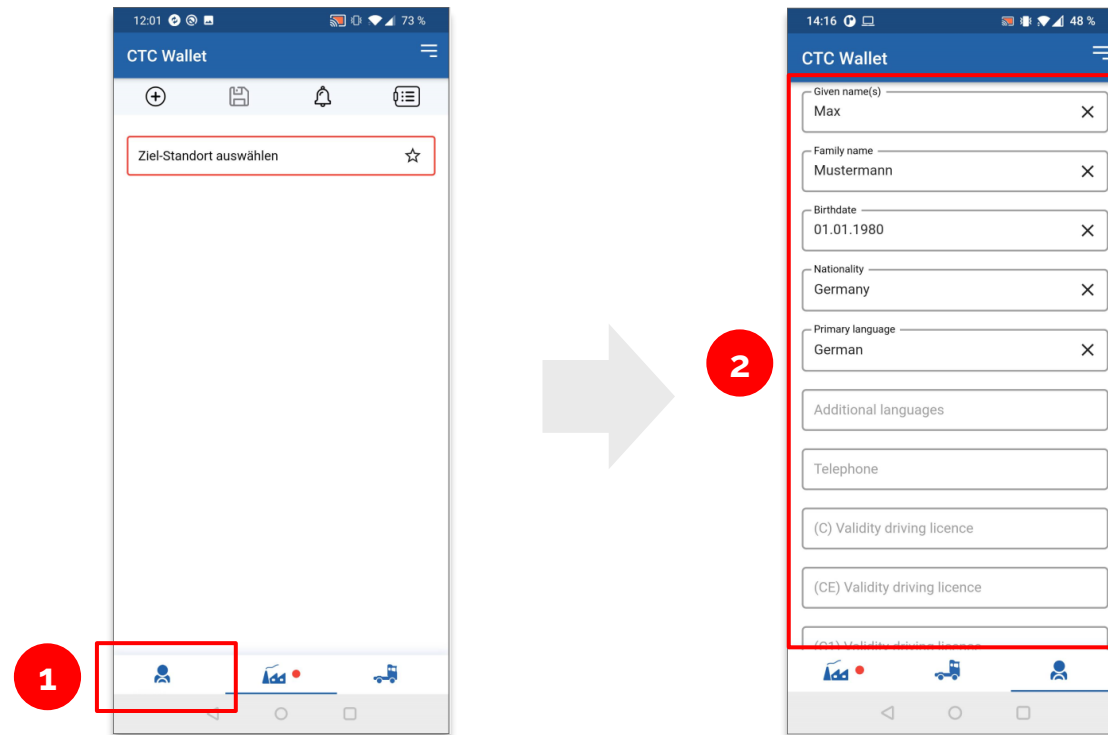
5. Confirmation of data protection statement(s)
6. Scan of QR code by certifying person/system
7. Wait for automatic message to save the certificate
8. Certificate is now displayed



# Recording driver master data

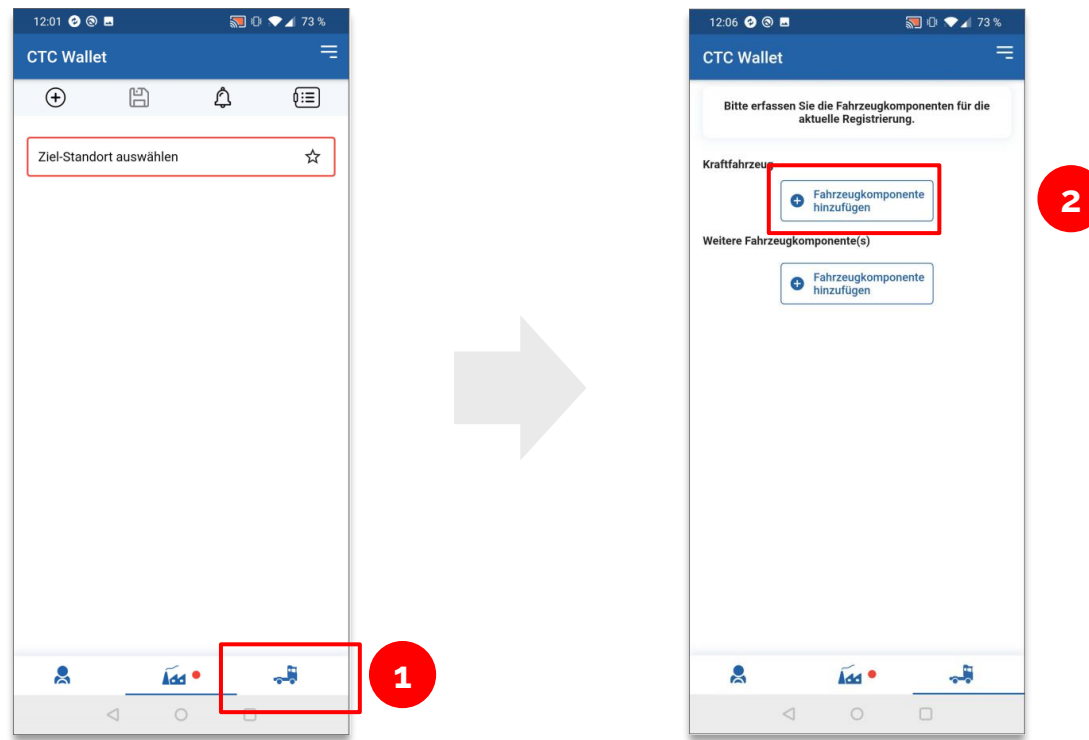
1. Navigation to screen "Driver master data"
2. Entering the data

**Important!** Do not use special characters (e.g. "ae" instead of "ä", no ş, ś, ã, ò).



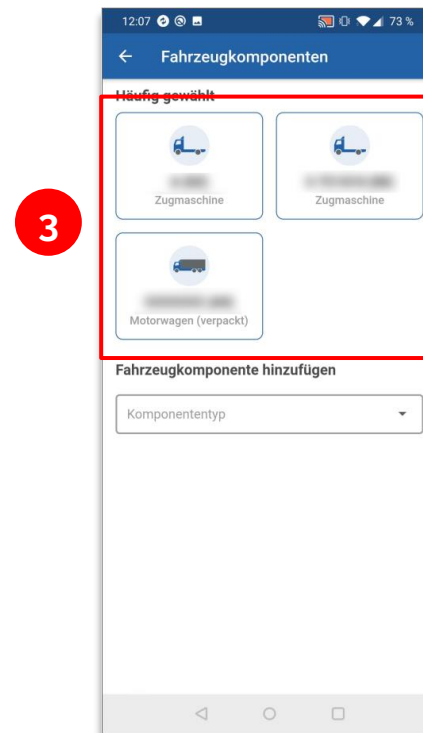
## Capture vehicle components (1 / 3)

1. Navigation to screen "Vehicle components"
2. Tap on "Add vehicle component"



## Recording of vehicle components (2 / 3) - Option 1: Selection of a frequently selected vehicle component

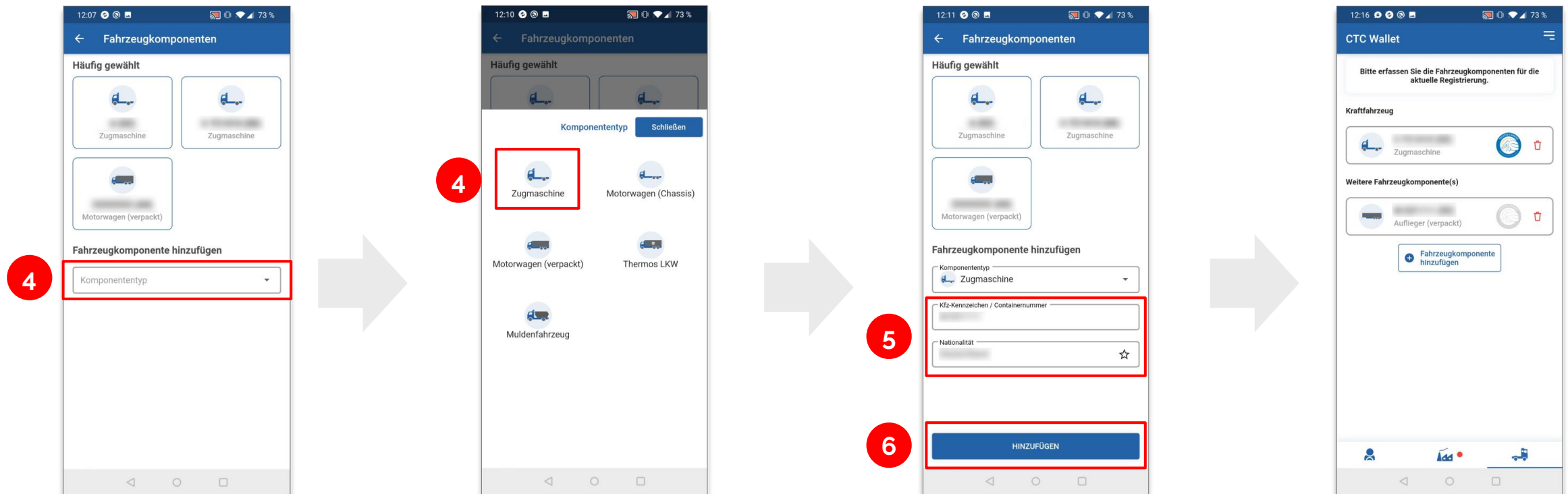
3. Tap on one of the offered vehicle components



# Capture vehicle components (3 / 3) - Option 2: Capture new vehicle component

4. Selection of component type
5. Enter vehicle registration number + nationality, or container number
6. Tap on "Add"

Maximum 1 motor vehicle  
(mandatory if applicable)  
Maximum 5 other vehicle  
components





# Conducting an online registration (1 / 2)

1. Select the destination location
2. Select the profile for online registration / automated access
3. Fill in the remaining transport data
4. Read and accept the site's and Trusted Carrier's privacy statements
5. Download the site's security policy & open the document, tick and thus accept it

The image displays three sequential screenshots of the CTC Wallet mobile application, illustrating the online registration process. Red circles with numbers 1 through 5 are overlaid on the screenshots to indicate the steps.

**Screenshot 1 (Step 1):** The 'CTC Wallet' screen shows the 'Ziel-Standort' (Destination Location) dropdown menu with 'Musterstandort' selected. Below it, the 'Profil' (Profile) dropdown menu has 'Automatisierte Zufahrt' (Automated Access) selected. Further down, there are input fields for 'Datum & Uhrzeit (optional)' and 'Transportpartner' (Carrier). A 'Hinweis' (Note) section is visible, followed by 'Profil-spezifische Informationen' (Profile-specific information) with a 'Transportnummer(n)' (Transport number(s)) field containing '1234'. At the bottom, there is a blue button labeled 'Registrierungsdaten prüfen' (Check registration data).

**Screenshot 2 (Step 4):** The 'Datenschutzklärungen' (Privacy Policy) screen. It contains the text: 'Mit dem Klick auf den „Akzeptieren“ Button willige ich in die Verarbeitung der in der Fahrer-App Wallet eingegebenen personenbezogenen Daten zum Zweck der Durchführung meines Transportauftrags als Fahrer ein. Alle weiteren Informationen zur Verarbeitung meiner Daten und meiner Rechten finden Sie [hier](#).' Below this is a checkbox labeled 'Ich habe die CTC Wallet Datenschutzklärung gelesen und möchte diese dauerhaft bestätigen.' (I have read the CTC Wallet privacy policy and would like to confirm it permanently). The screen also features a section for 'Musterstandort' (Musterstandort) with the title 'FLOW Checkin - Einverständniserklärung' (FLOW Checkin - Consent Declaration) and the text 'Wir speichern' (We store) followed by a list: '- Ihren Namen' (Your name), '- Ihr Geburtsdatum' (Your date of birth), and '- Ihre Nationalität' (Your nationality). Below this, it states 'um im Störfall eine eindeutige Identifikation durchführen zu können.' (in order to be able to carry out a unique identification in the event of a disturbance). A further note says 'Eine weitergehende Speicherung Ihrer Daten erfolgt' (Further storage of your data is carried out) and 'Ich habe die Datenschutzerklärung des Ziel-Standorts gelesen und möchte diese dauerhaft bestätigen.' (I have read the privacy policy of the destination location and would like to confirm it permanently). At the bottom, there is a blue button labeled 'BESTÄTIGEN' (CONFIRM).

**Screenshot 3 (Step 5):** The 'Sicherheitsrichtlinien' (Security Guidelines) screen. It shows a document icon labeled 'placeholder.pdf' with a green checkmark. Below this, the text reads: 'Tippen Sie auf das Dokumenten-Symbol, um die Sicherheitsrichtlinien für den Standort (Testsystem) zu öffnen' (Tap on the document symbol to open the security guidelines for the location (Testsystem)). It continues: 'Sie können die Datei später über die Anzeige „Sicherheitsrichtlinien“ wieder öffnen' (You can open the file later via the display "Security Guidelines"). At the bottom, there are two checkboxes: 'Ich habe die Sicherheitsrichtlinien des Standorts (Testsystem) gelesen' (I have read the security guidelines of the location (Testsystem)) and 'Sicherheitsrichtlinien des Standorts (Testsystem) zukünftig nicht mehr anzeigen' (Do not display security guidelines of the location (Testsystem) in the future). A blue button labeled 'BESTÄTIGEN' (CONFIRM) is at the bottom.

## Conducting an online registration (2 / 2)

6. Check registration data and submit online by confirming biometrics.
7. If registration is successful, the app receives a message with a QR code to enable access.
8. If there are difficulties in scanning the QR code, it can alternatively be converted into the journey number and entered at the barrier terminal.

**Daten prüfen - Fastlane (Platzhalter)**

Bitte überprüfen Sie die folgenden Informationen, welche online übertragen werden.

**Mi., 03 Aug. 2022, 13:24**

Ziel-Standort:  
**Musterstandort**

Profil:  
**Fastlane**

Transportpartner:  
**Carrier**

Vorname(n)  
Max

Nachname  
Mustermann

Geburtsdatum  
01.01.1990

Nationalität  
Deutschland

**Online-Registrierung bestätigen durch**

**Mitteilungen**

**Mi., 03 Aug. 2022, 13:24**

**Registrierung erfolgreich.**

Zufahrt erlaubt:  
- von: 03.08.2022 04:00  
- bis: 04.08.2022 00:00

**Informationen vom Ziel-Standort:**  
Fahrnummer: 2154912  
Deine Transportnummer(n):  
901809  
Slotzeit: 03.08.2022 14:00  
Zufahrt erlaubt:  
- von: 03.08.2022 04:00  
- bis: 04.08.2022 00:00

**QR-Code**

**Mi., 03 Aug. 2022, 13:24**

Neue Registrierung wurde gesendet

**QR-Code**

Probleme beim Scannen des QR-Codes?

[Anzeige QR-Code als Text](#)

**QR-Code**

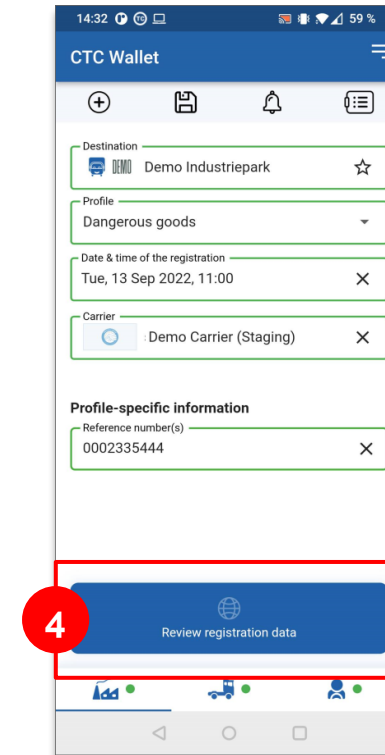
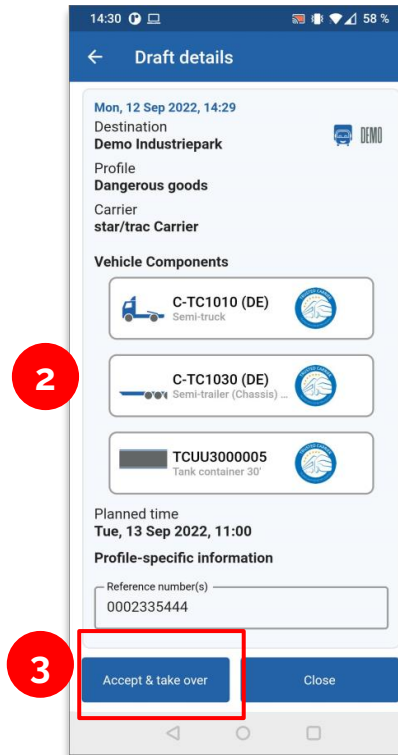
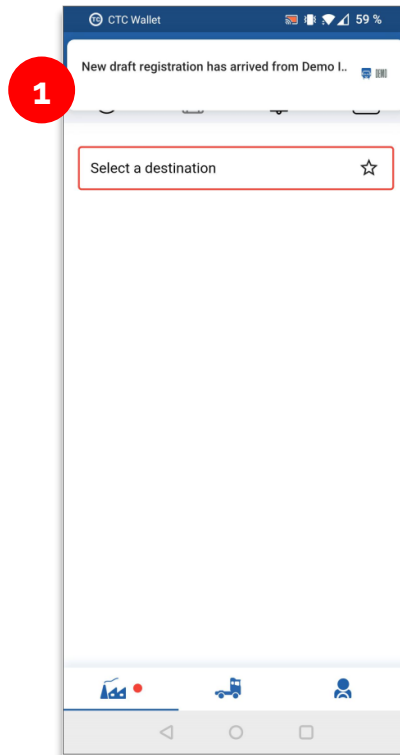
2154912

Probleme beim Scannen des QR-Codes?

[Anzeige QR-Code als Bild](#)

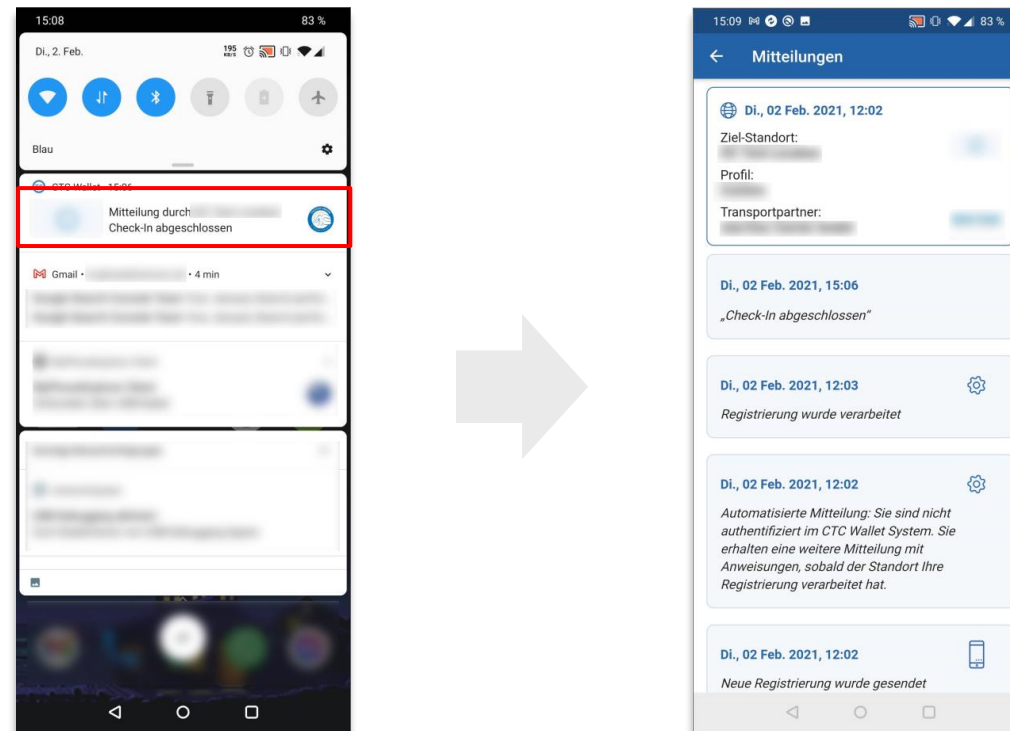
# Draft registrations

1. Push notification of the draft registration by the transport partner.
2. The draft registration is displayed and can be accepted or rejected.
3. Click "Accept data": all transport data including vehicle data are accepted.
4. From here on, the same registration process takes place as described above.



# Messages

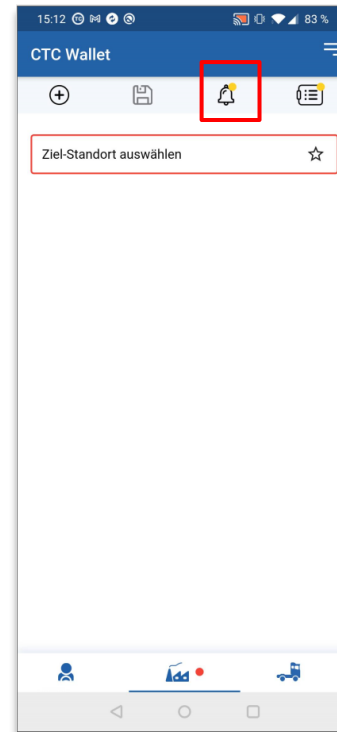
- Incoming messages are displayed as a pop-up.
- Tapping on the pop-up opens the "Messages" screen, which displays information about the registration and, if applicable, instructions for action by the location.



## List of messages

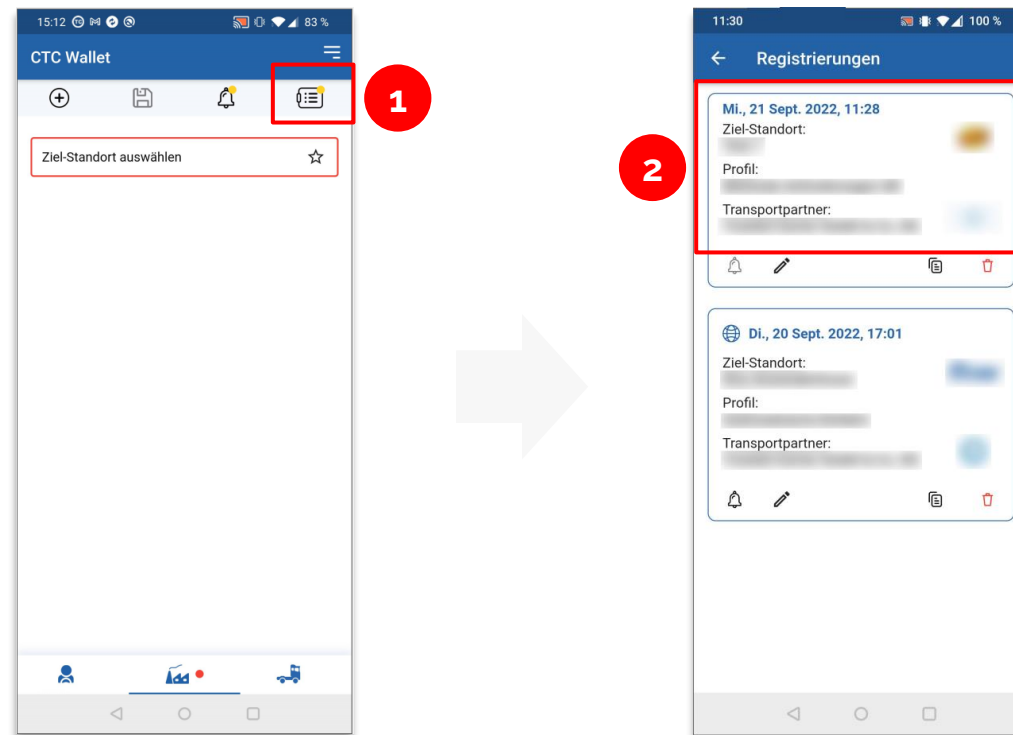
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- Tapping the button opens the list of all messages concerning draft registrations and certificates. A yellow circle appears on the button for unread messages.
- On the list of all messages, all messages are displayed sorted in descending order according to their receipt timestamp



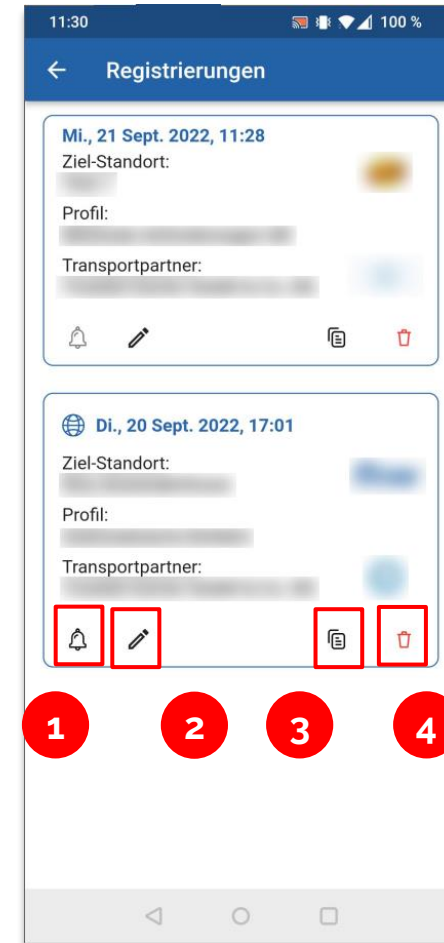
## List of registrations (1/2)

1. Tapping the button opens the list of registrations. A yellow circle appears on the button for unread messages.
2. On the list of all registrations, all registrations are displayed sorted in descending order according to their time stamp in the "Plan time" field.



## List of registrations (2/2)

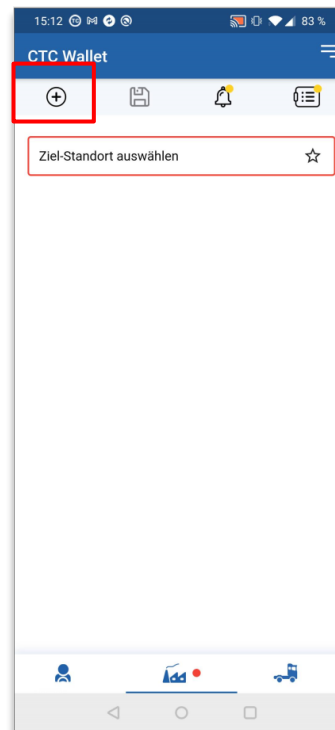
1. Tapping the icon opens the messages that belong to this registration. A yellow circle appears for unread messages.
2. Registration can be edited and updated
3. Copies the registry to a new registry draft
4. Deletes the registry (locally)



## New registration

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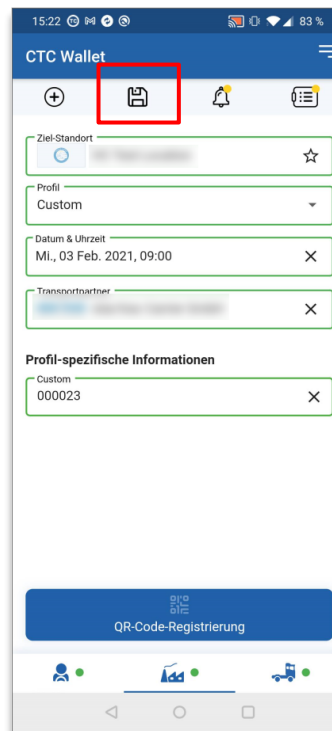
- Tapping the button discards all unsaved changes to the current registration and starts with a new registration design





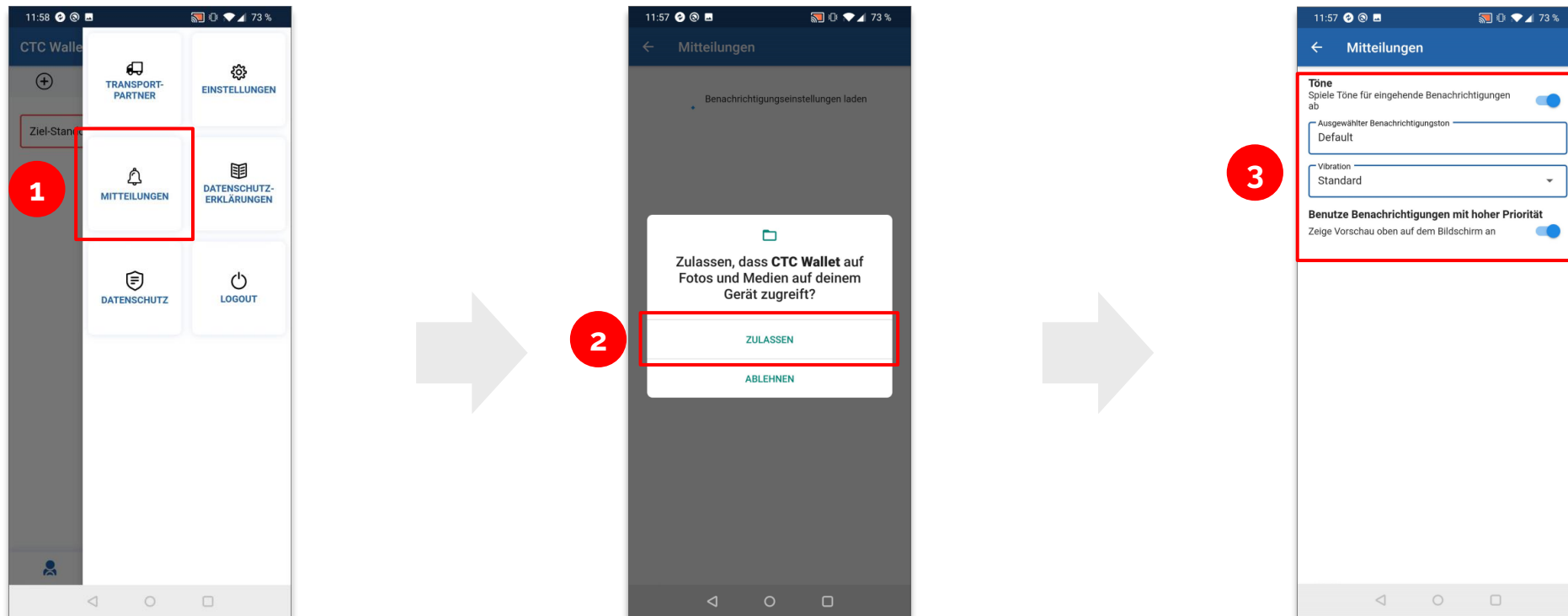
# Saving a registration

- A registration can be saved locally (e.g. for planning several trips in advance)



# Tones / vibration for messages

1. Calling up the "Messages" menu
2. Granting of rights by tapping on "Allow"
3. Selection of signal tone, vibration type & priority for incoming message



# Display Privacy Statements & Security Policies

1. Confirmed data protection declarations and security guidelines can be displayed again and revoked via the respective menu buttons.

